



Employment Application





Acknowledgment of Understanding and Consent

PLEASE READ BEFORE SIGNING. If you have any questions regarding this statement, please ask them of an employment interviewer before signing.

This organization does not discriminate in hiring or employment on the basis of race, color, national origin, sex, age or disability. Because we are a church body, First Assembly of God, El Dorado, AR retains the right to give preference in hiring to persons who are members in good standing of an Assembly of God congregation.

It is understood that this application is not an obligation to provide employment. The application will be kept active for three months and it must be renewed to be active for a longer period.

I hereby certify that the statements made in this employment application are true and complete, to the best of my knowledge, and I authorize investigation of those statements. I understand that falsification, misrepresentation or omission of facts will be sufficient cause for elimination of any consideration for employment or cause for dismissal from **First Assembly of God, El Dorado, AR**, if I have been employed.

First Assembly of God, El Dorado, AR has the right, exercisable at any time, and without notice, to change wages, to change or eliminate benefits and policies, as well as to terminate, with or without cause, the employment relationship. I understand that no manager or representative of First Assembly of God, El Dorado, AR, other than the Human Resources Committee of the First Assembly of God, El Dorado, AR, has any authority to enter into any agreement for employment for any specified period of time or to make any agreement contrary to the foregoing.

I understand that all employees of First Assembly of God, El Dorado, AR are expected to respect the official doctrines of the Assemblies of God and to pursue lifestyles that are morally in harmony with its teachings.

I agree that I have read and understand the above acknowledgments and agreements and recognize all of the above as conditions of employment.

Signature

Date



APPLICATION FOR EMPLOYMENT

First Assembly of God – El Dorado, AR

Because we are a church body, First Assembly of God – EL Dorado, AR retains the right to give preference in hiring to persons who are members in good standing of an Assembly of God congregation.

PERSONAL DATA

Name _____ Home Telephone (____) _____
Last First Middle

Present Address _____
Street Address City State Zip Code

Previous Address _____
Street Address City State Zip Code

Religious Affiliation _____ Name, address and pastor of congregation _____

Are you 18 years or older? Yes No

WORK PREFERENCE

Type of work or position applied for _____ Referred by _____

Interested in Full-time Part-time Summer Salary required _____

Date available for work _____

OTHER

Are you a citizen of the United States or do you have a valid authorization to work in the United States? Yes No

Have you ever been convicted, pleaded guilty or pleaded “no contest” to any crime, other than traffic violations in the pasts?
 Yes No If yes, please explain _____

Have you ever been discharged or asked to resign by a previous employer? Yes No If yes, please explain _____

PERSONAL REFERENCES

Name and address	Telephone	Business/Profession	Length of acquaintance
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____



EMPLOYMENT HISTORY

List your complete employment record including temporary, regular and part-time in date order with **most recent first**. List military serve, if applicable, as part of employment record.

MOST RECENT EMPLOYER — Are you currently working for this employer Yes No If yes, may we contact? Yes No

Company Name _____ Telephone (____) _____
Address _____
Street Address City State Zip Code

Starting Position Title _____ Ending Position Title _____
Supervisors Name _____ Title _____

Employed From _____ Beginning Salary _____ Ending Salary _____ Full-time
Part-time

Brief job description _____

If you were employed under a different name, give that name in full _____

Company Name _____ Telephone (____) _____
Address _____
Street Address City State Zip Code

Starting Position Title _____ Ending Position Title _____
Supervisors Name _____ Title _____

Employed From _____ Beginning Salary _____ Ending Salary _____ Full-time
Part-time

Brief job description _____

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Address _____
Street Address City State Zip Code

Starting Position Title _____ Ending Position Title _____
Supervisors Name _____ Title _____

Employed From _____ Beginning Salary _____ Ending Salary _____ Full-time
Part-time

Brief job description _____

If you were employed under a different name, give that name in full _____

UNEMPLOYMENT

Account for all periods of two weeks or more for which you have been without work in the last five years.

FROM		TO		State reason
Mo.	Yr.	Mo.	Yr.	
Mo.	Yr.	Mo.	Yr.	
Mo.	Yr.	Mo.	Yr.	
Mo.	Yr.	Mo.	Yr.	
Mo.	Yr.	Mo.	Yr.	
Mo.	Yr.	Mo.	Yr.	

EDUCATION

School Name/Address	Years Attended	Graduation Date	Diploma/Degree	Major Subject	Grade Point Average
High School Address					
Business/Trade School Address					
College/University Address					



Authorization and Release

In connection with my application for employment, I understand that an investigative consumer report may be requested that will include information as to my character, work habits, performance and experience, along with reasons for termination of past employment. I understand that, as directed by company policy and consistent with the job described, you may be requesting information from public and private sources about my: workers' compensation injuries, driving record, criminal record, education, credentials, credit and references. I voluntarily and knowingly authorize the company, First Assembly of God Church, El Dorado, AR and/or its agents, to verify any aspect of the information contained in my employment application or through public or private sources. I further understand that misrepresentations or omissions in my employment application may be cause for rejection or subsequent dismissal if I am hired.

Medical and workers' compensation will only be requested in compliance with the Federal Americans with Disabilities Act (ADA). According to the Fair Credit Reporting Act (FCRA), I am entitled to know if employment is denied because of information obtained by my prospective employer by a consumer reporting agency. If so, I will be notified and given the name and address of the agency or the source which provided the information.

I voluntarily and knowingly authorize any former employer, person, firm, corporation, school or government agency, its officers, employees and agents to release to you or your agents any and all information concerning my former employment. I understand that the employment information may include, but is not necessarily limited to, performance evaluation and reports, job descriptions, disciplinary reports, letters of reprimand and opinions regarding my suitability for employment possessed by it.

I voluntarily and knowingly fully release and discharge, absolve, indemnify and hold harmless you, your agents and any former employer, person, firm, corporation, school or government agency, its officers, employees and agents from any and all claims, liability, demands, causes of action, damages, or costs, including attorney's fees, present or future, whether known or unknown, anticipated or unanticipated, arising from or incident to the disclosure or release of any such information to you, your agents, or consumer reporting agency.

I hereby authorize you to procure a consumer report as part of the pre-employment background investigation. If hired, this authorization shall remain on file and shall serve as an ongoing authorization for you to procure consumer reports at any time during my employment period.

Signature

Date

The following is my true and complete legal name and all information is true and correct to the best of my knowledge:

Full Name (Printed) _____

Maiden Name or Other Names Used _____

Present Address _____

City _____ State _____ Zip _____

How long at Present Address? _____

If present address is less than 10 years, list all former addresses. If needed, use back of this form.

Former Address _____

City _____ State _____ Zip _____

How Long at Former Address? _____

Date of Birth*: _____

Phone Number: _____

Social Security Number*: _____

Driver's License Number: _____ State of License: _____

Signature of Volunteer or Paid Staff

Date

*NOTE: The above information is required for identification purposes only.



Authorization for Release of Confidential Information

Contained Within the Arkansas Child Maltreatment Central Registry

I hereby request that the **Arkansas Child Maltreatment Central Registry, PO Box 1437, Slot S 566, Little Rock, Arkansas 72203**, release any information their files may contain indicating the undersigned applicant as an offender of true report of child maltreatment.
This information should be addressed to:

**First Assembly of God
2225 W. Hillsboro
El Dorado, AR 71730**

I understand that the name of any confidential informants, or other information which does not pertain to the applicant as alleged perpetrator, will not be released.

Applicant's Name (print or type)

Social Security Number

Maiden Name/Aliases

Full Name/DOB children

Race Age/DOB

Full Name/DOB children

Present Address:

Full Name/DOB children

From _____ to _____

Full Name/DOB children

Past address:

From _____ to _____

Applicant's Signature

From _____ to _____

County of _____ State of Arkansas
Acknowledges before me this _____ day of _____ 200 ____.
My commission expires: _____

Notary Public